



WELCOME TO LIBRARIES BY MAIL

WHAT IS IT?

Libraries by mail is a free community outreach service to the Morris County residents. Our service allows you to receive library materials which will be mailed to you.

- You may request material by mail, telephone, e-mail or from the Morris County Library catalog at <https://morris.aspendiscovery.org>.

WHO CAN USE IT?

This program is only for the Morris County residents of all ages who are homebound because of a temporary or permanent disability and cannot get to their local library (i.e., lack transportation, medical issues).

This service is not designed for people who are "too busy" to get to their local library.

WHAT CAN I BORROW?

Circulating books in regular and large print, audio books, CDs, and DVDs.

HOW MANY LIBRARY ITEMS CAN I REQUEST AND BORROW?

A maximum of ten library items can be placed on hold and a maximum of ten library items can be checked out a time, excluding shipping bags.

HOW MUCH DOES IT COST?

- There is no charge for this service.
- Materials are mailed to you with pre-paid postage at library rate.

WHAT ARE MY RESPONSIBILITIES?

- Handle material with care.
- Return material in the same mailbags in which they are received, reversing and securing the mailing labels.
- Return material by due date.

HOW DO I SIGN UP?

Contact Readers' Services at the Morris County Library at (973) 285-6970 or by email at rsbi@co.morris.nj.us or print out an application at [LBM Application](#).

MORRIS COUNTY LIBRARY: Application for Libraries by Mail Return to:

Libraries by Mail - Readers' Services., Morris County Library, 30 E. Hanover Ave., Whippany, NJ 07981-1825

Full Name:

Street:

Town:

Zip Code:

Telephone:

Library Card Number:

Alternate contact:

If you don't have a Library Card, please leave blank.

I agree to handle library materials carefully and be responsible for any damage I may cause.
I will return items promptly and follow mailing instructions.

Signature _____

Date _____

Reason you are applying for Libraries by Mail service _____

** Please circle or highlight your choices below **

Books	I would like: Large Type Books Regular Type Books Either One
Audio Books	I would like: Audio Books on CD (we provide)
Reading & Listening Interests	Best Sellers Classics Modern Fiction Family Stories Science Fiction Mysteries Horror Historical Fiction Adventure Thriller Romance Gothic Westerns Sea Stories Spy Stories Humor (Film Biographies) (Popular Biographies) Black Experience Jewish Experience U.S. History U.S. Civil War World History Politics Current Events Nature Animals Poetry Religion Inspiration Occult Sports Travel Science True Crime Other interests Favorite authors _____

To request materials from the Morris County Library, you can:

1. Call the library at (973) 285-6970.
2. Complete the enclosed book request slip and return with the shipping bags.
3. Send an email to rsbi@co.morris.nj.us.
4. Submit a request through the library catalog online.

How many library items can I placed a hold on and check out at a time?

You can place a hold on up to 10 items at a time. You can also check out a maximum of 10 items at a time, not including bags.

Music (CD ONLY)	When requesting (later on), specify titles, composers, or performers. Or, you may name genre(s) here (i.e., classical, pop, jazz) and we will select for you: _____
Movies	Please request <u>specific</u> titles, subjects or performers to receive movies. I would like: _____ DVD _____ Blu-ray _____ Either One