



**ALL SITES REQUIRE MASKS AND PROOF OF COVID-19 VACCINATION**  
(see additional information on reverse)

**CHATHAM**

Library of the Chathams  
214 Main Street, Chatham  
Tax Preparation & Attended Intake  
Wednesdays  
Feb 2 -April 13  
10 am to 2:30 pm  
By appointment only  
(973) 635-0603  
*\* Returning clients only!*  
*(Potential new, local clients may leave an email address at 973-635-0603.)*

**DOVER**

First Memorial Presbyterian Church  
51 W. Blackwell Street  
Tuesdays & Thursdays  
February 8 – April 14  
11:30 am - 3 pm  
Tuesday evenings (Tentative)  
Feb. 10 - Apr. 14  
6:30 pm – 9 pm  
Walk-in Site

**JEFFERSON**

Senior Center  
54 Schoolhouse Road, Milton  
Fridays, Feb. 4 – April 8  
10 am – 3 pm  
By appointment  
*\* Returning clients only!*

**LAKE HIAWATHA**

Lake Hiawatha Library  
68 Nokomis Avenue  
Saturdays, Feb 5 – Apr 2  
10 am – 3:30 pm  
By appointment only  
973-784-4900 ext 2902

**MORRISTOWN**

Presbyterian Church on the Green  
57 East Park Place  
Tuesdays & Thursdays Mornings  
February 1 – April 14  
9:30 am to 12:30 pm  
Monday Evenings  
February 7 - April 11  
4:30 pm to 7:30 pm  
Attended Intake  
By appointment only  
(973) 452-8274  
*\* Returning clients only!*

**MOUNT OLIVE**

Mount Olive Library  
202 Flanders Drakestown Rd  
Flanders, NJ 07836  
Thursdays, Feb 17 – April 14  
9 am – 3pm  
Intake Only  
By appointment only  
(973) 784-4900 ext 2902

**PEQUANNOCK**

Pequannock Senior Center  
530 Newark-Pompton Tpke  
Tuesdays, Feb. 8 - April 12  
10 am – 3 pm  
Tax Preparation & Attended Intake  
by appointment only  
(973) 835-5700 ext. 136

**ROCKAWAY TWP**

Rockaway Senior Center  
19 Mount Hope Rd.  
Wednesdays, Feb. 9 – April 13  
10 am – 3 pm  
By appointment only  
(973) 784-4900 ext 2902

**WHIPPANY**

Morris County Library  
30 East Hanover Avenue  
Fridays -Attended Intake  
Saturdays- Tax Preparation  
Feb 4 – April 9  
Both days 9 am to 1:30 pm  
By appointment only  
(973) 538-3451

For more information:  
**Norwescap RSVP**  
(973) 784-4900 x 2902

Get your taxes (state & federal)  
done for FREE at  
[www.myfreetaxes.com](http://www.myfreetaxes.com)

**21 Pine Street**  
**Rockaway, NJ 07866**  
[perssonm@norwescap.org](mailto:perssonm@norwescap.org)

Due to COVID-19 restrictions and precautions, the operation of our VITA sites remains a bit different than in years past. The following information will help you understand our sites and the best way to get your return completed:

- No mask, no service, no exceptions.
- With the exception of our Dover site, all sites are by appointment only. If you show up at a site to try to obtain an appointment, you will be turned away.
- You will see two types of service listed above:
  - Tax Preparation/ In-person – this will be normal face-to-face tax preparation where all involved are masked and a plastic divider is present between the taxpayer and preparer
  - Attended Intake/ Intake – in this format, you will be dropping your paperwork off and complete the intake process. Your return will be completed off site and you will be contacted with any questions and when your return is ready for review and pick-up.
  - Sites may use a combination of these models and may change their methods of operation throughout the season based on COVID-19 numbers.
- Due to decreased capacity, our sites are serving returning taxpayers first before determining if they have the capacity to serve new clients.
  - The sites operating in this manor will be reaching out to their returning clients via phone or email.
- New clients must meet the following income guidelines and reside in Morris County or a bordering town:
  - Married Filing Joint: \$90,000
  - Single/ Head of Household: \$60,000
- If you have had your taxes done by AARP in the past and are not under the income listed above, we respectfully request that you return to AARP for your tax preparation needs.